

Richard Styner

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CAREER SUMMARY

Organized professional with extensive experience in residential maintenance and repair. Self-starter with a love for a job well-done. Excellent planner with great project and people management. Great communicator and presenter with a knack for explaining requirements to board-members, residences and professionals alike. Wide range of proficiencies with a passion for research and learning of new skills. Able to follow instructions with attention to details and adaptability to changing requirements.

EXPERIENCE

Owner/ Operator, Ken Styner Handyman Services, 2017-present

- Operated as a self-employed handyman.
- Found opportunities, created estimates, scheduled job, created and sent invoices, maintained client relationships
- Maintained inventories, kept records, acquired appropriate tools and supplies
- Business is now referral-based.

Director of Marketing, Golden Eagle Properties, 2014-2017

- Designed, programmed, and hosted company website redesign. Conducted extensive Search Engine Optimization and social media management resulting in top Google ranking for relevant search terms.
- Engineered multiple mass email campaigns to recruit agents, resulted in a doubling of agent participation in 10 months from 32 to 76 .

Lead Computer Science, Business and Science Teacher, San Leandro HS, CA 1997-2014

- Credentialed in Secondary Biology and Business.
- Formally proposed and achieved approval for multiple courses in Computer Science at a low-resource, highly-diverse urban high school emphasizing hands-on high-interest activities.
- Developed all curricula for a complete course of study in computer science as well as integrated science, and matched them to California Content Standards.
- Annually increased number of students passing the AP Computer Science exam (with Java) from 8% in 2006 to 63% in 2012, five points above national average.

EDUCATION

California State University-Fresno GPA: 3.8, Cum Laude. Master of Science, Educational Technology

Brown University, Providence, RI GPA: 3.6 Master of Arts, Emphasis: Science Education

Nebraska Wesleyan University, Lincoln, NE Bachelor of Science: Biology

HARD SKILLS

- Carpentry
- Landscaping
- Painting
- Appliance repair
- Sheetrocking
- Roofing
- Electrical work
- Plumbing
- Appliance installation
- Pressure washing
- Pest control

SOFT SKILLS

- Conflict resolution
- Planning / scheduling
- Research
- Interpersonal Relations
- Oral/written communication
- Active listening
- Dependability
- Driver's license
- Problem solving
- Time management
- Critical Thinking